



TOBIN

MAYO COUNTY COUNCIL
12197 – R314 KILLALA
TOWN REGIONAL ROAD
IMPROVEMENT SCHEME

SITE INVESTIGATION
REQUEST FOR TENDER

BUILT ON KNOWLEDGE

Document Control Sheet	
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Table of Contents

1 General Requirements..... 1

1.1 Health and Safety 1

1.2 Landowners, Occupiers and Entry 1

1.3 Insurances..... 1

1.4 Tax Clearance 1

2 Site Investigation Requirements..... 2

3 Tender 3

3.1 Tender Deadline 3

3.2 Award Criteria..... 3

3.3 Conditions of Contract..... 3

3.4 Information to be Contained within the Tender Submission..... 3

1 GENERAL REQUIREMENTS

1.1 HEALTH AND SAFETY

Site Investigation Contractor to be responsible for all Health & Safety aspects in relation to the fieldwork. Site Investigation Contractor shall forward their company H&S statement and Project Specific Health & Safety Plan for Mayo County Council approval prior to start of work. The Health & Safety Plan shall include Site Specific Traffic Management Plan in compliance with Chapter 8 of the Traffic Signs Manual. It will also be a requirement that the successful tenderer will complete a competency questionnaire which will be assessed by Mayo County Council for compliance before appointment.

1.2 LANDOWNERS, OCCUPIERS AND ENTRY

It is envisaged that private lands will be entered for the purposes of carrying out the Site Investigation Works. The Site Investigation Contractor shall be responsible for obtaining permission from the relevant landowners and occupiers, including any third-party interests, prior to entering private lands.

The Site Investigation Contractor shall arrange and agree access with all landowners and occupiers before commencing the Site Investigation Works. Where access is refused by a landowner or occupier, the Site Investigation Contractor shall immediately notify the Client.

1.3 INSURANCES

Site Investigation Contractor is required to submit Insurance details including levels of cover for Public Liability and Employers Liability.

1.4 TAX CLEARANCE

Site Investigation Contractor is required to produce a current Tax Clearance Certificate.

2 SITE INVESTIGATION REQUIREMENTS

Fully in compliance with the specification requirements.



3 TENDER

3.1 TENDER DEADLINE

Tenders shall be submitted through the eTenders portal: (<https://www.etenders.gov.ie/>) only and must be received no later than 5:00 pm on Wednesday, 5th August 2026.

3.2 AWARD CRITERIA

The award criteria for works contract awarded will be as follows:

- 70% Price
- 30% Quality and should be scored as follows:
 - There shall be a maximum of **(10 % equivalent to 10 marks)** awarded for technical merit which demonstrates green/sustainable practices having regard to one or all of the following:
 - Demonstration of an Energy Management System.
 - Demonstration of sustainable technologies or practices proposed during the contract. For example, but not limited to, use of low emissions vehicles, waste minimisation plans, use of technology to host team meetings etc. Candidates must provide a methodology (2 page maximum) outlining how their proposal will contribute to reducing their environmental impact over the lifetime of the contract.
 - There shall be a maximum of **(10 marks)** awarded for demonstrating Programme compliance – 1 page summary, Gantt chart or simplified task table with milestone delivery.
 - There shall be a maximum of **(10 marks)** awarded for Safety and safer approach to Traffic management – Certified Safety Management System and protocols for safer systems of work.
- Confirmation that Site Investigation Works and associated documentation will be delivered within 30 days of award of contract.
- Requirement for Successful compliance with Mayo County Council competency questionnaire before consideration for any appointment.

3.3 CONDITIONS OF CONTRACT

Any works awarded under this Competition shall comply with the [PW-CF7 Public Works Investigation Contract](#) v1.7 25-11-2025.

3.4 INFORMATION TO BE CONTAINED WITHIN THE TENDER SUBMISSION

- Completed Pricing Schedule – PRICING SCHEDULE
- Letter noting Tender Sum, availability to commence Works, proposed duration of Site Investigation and proposed timeframe for issuing of Site Investigation data as specified.
- Copies of latest insurances (PL, EL & PI).
- Copy of your latest Tax Clearance Certificate confirmation.



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